TRAVELPORT

CRYPTIC COMMANDS

CONTENTS

CREATE PNR - REQUIRED FIELDS

To create the basic PNR requirements think "**P.R.I.N.T.**"

- **P** Phone field
- **R** Received field
- **I** Itinerary (at least 1 air segment must be on the PNR)
- **N** Name field
- **T** Ticketing field

CM/+*NAME
See Help   H/CM

Move agency information and append agent name to the agency telephone number

CMT/2H08//+*NAME

Move agency information from a specific pseudo and add agent name to the agency telephone number
NAME   Agent Name

N.SURNAME/FIRSTNAME TITLE
See Help H/N.

Add passenger name

P.CTYM*5145551212
See Help   H/P.

Add phone number

CTY	City code where the telephone number resides (P.NYCX*...)		
T	Travel Agent	H	Residence
B	Business	M	Cell

R.<AGT OR PAX NAME>
See Help   H/R.

Add received field

T.TAU/DDMMM
See Help H/N.

Add a Ticketing Time Limit

ADDITIONAL PNR REQUIRED FIELDS TO ISSUE A TICKET

F.VI4444333322221111/D1220

Add credit card

F.CK

Add check as the FOP

F.S
See HELP   H/F.

Add cash as the FOP

TMU1Z5

Store five percent commission into a filed fare 1

TMU11ZA30.00
See HELP H/TMU

Store Amount 30.00 commission into a filed fare

SI.P1/SSRDOCSYYHK1//////21FEB83/M//SHERMAN/ANDREW

See HELP H/DOCS

P1	Person 1
SSRDOCSHK1	add secure flight data
YY	any airline

	HK1	In
	21FEB83	passenger date of birth
	M	gender

SI.P1/SSRDOCSYYHK1/P/CA/S12345678/CA/12JUL66/M/23OCT21/SMITH/JOHN

	P1	Person 1
	SSRDOCSHK1	add APIS data
	YY	any airline
	P	passport
	CA	issuing country
	S123456	passport number
	CA	nationality
	12JUL66	passenger DOB
	M	gender
	23OCT21	expiry date
	Smith	last name
	John	first name

It's **much easier** to use the dialog box found in Smartpoint

Go to PNR drop down menu → Create/Edit Customer Information
Select Security tab → open the arrow next to the applicable passenger
Press the plus sign next to Secure Flight information to enter secure flight data **OR**
Primary Document information to enter passport information.
Once complete, press Apply and Save.

You can also enter in Known Traveler number or Global Entry number by choosing the Secondary document information.

CREATE PNR - OPTIONAL FIELDS

SA*S1	View seat maps for all segments.
	Select the seat(s) for each segment from the graphic seat map
	Press Review, then Submit.
Amend	To change seats, enter SA*S1
	Select Modify
	Select the seat(s) new seats
	Press Review, then Submit.
*SD	Display all assigned seats on all segments
S.@	Cancel all seats all segments
See HELP H/SEAT	

M.P1/XX3473456	Add frequent flyer number	XX	Airline code (i.e. EK)
See Help H/M.			

W.JOHN SMITH*123 MAIN ST*CHICAGO IL Z*P/60615	Address
See Help H/Address	

MT.FRANK@GMAIL.COM	Add email address to PNR

MF.RES@TRAVELAGENT.COM　　　　　Add a FROM email address

EM　　　　　Email ViewTrip Itinerary (does not include PDFs)

#VT　　　　　Launch email interface to attach PDFs
See HELP H/EMAIL

NP.VIEWTRIPNET
NP.VIEWTRIPITIN　　　　　Block fare on ViewTrip
See HELP H/NP

BOOK AN AIR ITINERARY

A20FEBJFKDXB*EK　　　　　Availability request/Date/City City/Direct Access to EK

A20FEBJFKBOM/EK　　　　　Availability request/Date/City City/Neutral Display EK preference

A20FEBSFODEL　　　　　Availability request/Date/City City/Neutral Display All Airlines
See HELP H/AVAIL

A10FEBJFKBOM*EK@T　　　　　Availability request/Date/City City/Direct Access to EK/
　　　　　Search T class availability only

A10FEBJFKBOM/EK@T　　　　　Availability request/Date/City City/Neutral Display EK preference/
　　　　　Search for T class availability only

N1Y1 or 01Y1　　　　　Sell 1 seat in Y class on line 1

N1Y1* or 01Y1*　　　　　Sell 1 seat in Y class on line 1 and the connecting flight on line 2
See HELP H/SELL

AR01JAN　　　　　Reverse availability on 01JAN

A or A*R　　　　　Redisplay last requested availability
*See HELP H/A**

PRICE A BOOKED AIR ITINERARY

FQ　　　　　Price lowest fare in the class booked
See HELP H/FQ

FQBB　　　　　Best price for flights booked

FQBBK　　　　　Follow-up entry to accept and rebook the offer from a FQBB request

FQBB++-BUSNS　　　　　Lowest business class price

FQBB++-PREME　　　　　Lowest premium economy price

FQBB++-FIRST　　　　　Lowest first class price

See HELP H/FQBB

FS　　　　　Fare shop
See HELP H/FQBB　　　　　(Best price for flights booked <u>and</u> alternative low fare options all airlines)

CANCEL / REBOOK AN AIR ITINERARY

@A/C	Cancel all segments and rebook in C class
@2/B	Cancel segment 2 and rebook in B class
@2/15JAN	Cancel segment 2 and rebook the same on January 15
XI	Cancel all segments
X1	Cancel segment 1

ADD A TICKETING MODIFIER TO A FARE

ADD FILED FARE *See HELP H/FQ*

FQ	Price lowest fare in the class booked
FQBB	Best price for flights booked (followed with FQBBK to accept price and rebook)
FQ@VL3AB	Force Fare Basis VL3AB regardless of rule(s) broken
FQP1*C06	Price lowest fare in the class booked for a child
	C Child
	06 Age (if passenger type is NOT entered as Name remark)

CANCEL FILED FARES *See HELP H/CANCEL*

FX1	Delete Filed Fare 1
FXALL	Delete ALL filed fares

ADD TICKET MODIFERS *See HELP H/TMU*

TMU1ITABC123	Add the tour code of ABC123 to Filed Fare 1	
TMU2FS/Z9	TMU2	Ticket Modifiers – Update Filed Fare 2
	FS	Form of payment cash (overrides F. line)
	Z9	9% commission

TMU1ZA25.00/EBGEBAUTH-15434*EBNON-REF/IT

	ADD the following modifiers to Filed Fare 1:	
	ZA	Commission Amount of 25.00
	EB	Endorsement Box Text
	*EB	Endorsement Box Text (2nd line)
	IT	Suppress price in Fare and Total
TMU1@CK	Change the form of payment into check on Filed Fare 1	

ISSUING DOCUMENTS

TKP	Issue all documents (Ticket, invoice, MIR)
TKPFVI45765432345677*D1121*A11	Issue all documents with existing credit card authorization
TKPFVI45765432345677*D1220	Issue all documents and override form of payment
TKPDID	Issue Invoice only (i.e., passive air on a file)
TKP2	Issue all documents from 2nd Filed Fare only

BREAKDOWN OF TKP COMMAND (ISSUE DOCUMENTS)

NOTE: **TKP** defaults to the **TKPDTDIDAD** entry, you ONLY need to enter **TKP**

TKP	Issue Command
D	Demand
TD	Ticket Device
ID	Invoice Device
AD	Accounting Device

DISPLAYING PNRS

*-SMITH	Display all PNRs with the last name of Smith
*-SMITH/JOHN	Display all PNRs with the name John Smith
**B-SMITH	Display all branch PNRs with the last name of Smith
**2H2H-SMITH/JOHN	Display all PNRs in a specific PCC with the name John Smith

TARIFF DISPLAY (FD)

INTERNATIONAL FARE DISPLAYS *See HELP H/FD*

FDLONMEL22MAR	Fare display from LON to MEL on 22MAR on all airlines
FDLONv20FEB27FEB/EK	Fare display with validated outbound and return dates (eliminates non-applicable fares)
FN*2	Display Fare Rule paragraph index of Fare on Line 2
FN*2/ALL	Display all Fare Rule paragraphs of Fare on Line 2
FN*2/16	Display only Fare Rule paragraph 16 of Fare on Line 2

FN*3/S	Display Fare Rule summary of Fare on Line 3
FR*5	Display Fare Routing of Fare on line 5
FDC*1	Display Booking Code exceptions for primary carrier, fare line 1
FDC*1//CA	Display Booking Code exceptions for secondary carrier (CA), fare line 1

QUALIFIERS

FDDXBLON14MAR/EK-**OW**	Display one-way fares on EK, departing on 14MAR
FDDXBLON02FEB/EK-**RT**	Display roundtrip fares for EK, departing on 02FEB
FDDXBLON15JUN***ADT*CNN*INF/EK**	Display fares for adult, child and infant passengers, departing from DXB to LON on EK
	Note: Infant fares are shown at the top of the screen as they are the lowest fares, scroll to find the corresponding child and adult fares

PENALTY/RESTRICTION MODIFIERS

:AP	Exclude fares with advance purchase requirements
:NM	Exclude fares with a minimum stay
:NX	Exclude fares with a maximum stay (other than one year)
:MM	Exclude fares with a minimum or maximum stay
:NR	Exclude fares which have any of the above restrictions or penalties
/PE00	
	Exclude fares with any cancellation penalty
Example:	FDSFODEL15JUN/AI/PE00